Instructions for Presenters

Thank You for Presenting at IUMS 2022

This page is designed to guide you through the speaker process including resources, instructions, and deadlines. Reference the section below specific to your speaker type/role within the congress and follow the outlined steps.[View Program](#)[Session Formats](#)**ALL SPEAKERS AND ORAL PRESENTERS ARE INVITED TO:** Please familiarize yourself with the **Guidelines on how to join a live Q&A session** – [CLICK HERE.](#)

Please note the official congress time zone is Central European Summer Time (CEST/GMT+2) – Rotterdam time.There will be 30-min technical briefings explaining the functionalities of the Live Q&A sessions and addressing any questions you may have. The briefings will take place on Monday, July 11, 2022.

Presenters will need to **select only one slot** and join the rehearsal then. Emails including Zoom links for each of the briefings were sent on July 5, 2022.

Monday, July 11th at 10:00 AM

Monday, July 11th at 04:00 PM

Monday, July 11th at 09:00 PM

All slots are stated in Central European Summer Time (CEST/GMT+2/UTC+2) – Rotterdam time.

To view the presentation from the technical briefings, please [CLICK HERE.](#)As an **Invited Speaker**, you will need to:
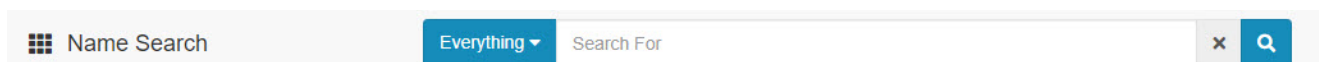
- Register for the Congress*
- Submit an abstract for your lecture*
- Complete Publication Consent Form**
- Submit short biography and photograph (headshot) for the

virtual platform and [Meet the Faculty page](#)*

*A link was emailed to you. If you didn't receive it yet, please email asap: iums2022@kenes.com
Filling in these forms is **mandatory in order to participate as a speaker/chair in the Congress.

PREPARING YOUR PRESENTATION: To view your entire schedule, please [CLICK HERE](#) and search for your name in the search bar. Please note, the program remains subject to change.

- Please ensure that the presentation slide deck is **16:9.** [Click here](#) for instructions.
- We recommend that you label all slides that include unpublished data with a title: "UNPUBLISHED DATA — DO NOT COPY OR DISTRIBUTE".
- Additional tips on how to prepare your presentation are available [here.](#)

Please be informed that a Zoom link for your Live session will be provided to you 2-3 days before the start of the Congress. The link will be sent as a Outlook calendar invite. Once you accept it, it will be added in your diary in the correct time zone.As an **Oral Presenter**, you will need to:

- **Register for the Congress by July 6 via the link** [HERE](#)
- Complete Publication Consent Form*
- Submit short biography and photograph (headshot) for the virtual platform*

*Filling in these forms is **mandatory** in order to participate as a speaker/chair in the Congress.

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Please be informed that a Zoom link for your Live session will be provided to you 2-3 days before the start of the Congress. The link will be sent as a Outlook calendar invite. Once you accept it, it will be added in your diary in the correct time zone.If your abstract is selected for E-Poster Viewing, you will need to:

- **Register for the Congress by July 6 via the link [HERE](#)**
- [CLICK HERE](#) to read the **Detailed technical specifications** on how to prepare and upload your E-Poster.
- **Submit your E-Poster** – a link was sent to you via email. If you didn't receive the link yet, please email asap: abstracts@kenes.com

* A link was emailed to you. If you didn't receive it yet, please email asap:***abstracts@kenes.com***

DEADLINE TO UPLOAD YOUR E-POSTER: Friday, July 8, 2022 **IUMS branded materials & templates:**

- IUMS branded materials – [(click here)](#)
- PowerPoint template (16:9) – [(click here)](#)
- Zoom background – [(click here)](#)
- Disclosure slide – [(click here)](#)
- To download an example for the E-Poster – [(click here)](#)